

MURANG'A COUNTY GOVERNMENT

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KENOL MUNICIPALITY

MINUTES OF LEGAL, EDUCATION, SOCIAL SERVICES, GENDER INCLUSIVITY AND PARTNERSHIPS COMMITTEE MEETING HELD ON 23RD MAY, 2024 AT THE MUNICIPALITY BOARDROOM

Present

- | | |
|-------------------|-----------------------|
| 1. Rosemary Ngigi | Committee Chairperson |
| 2. Anne Ndung'u | Board Member |
| 3. Charles Kabuga | Board Member |

In Attendance

- | | |
|---------------------|----------------------------|
| 1. Levis Maina | Municipal Manager |
| 2. Nelly W. Muchoki | Social Development Officer |
| 3. Walter Ojwang | Municipal Economist |
| 4. Josephine Kagoi | Environment officer |
| 5. Jane Wangeci | Urban Planner |

Agenda

1. Preliminaries
2. Opening and Welcome Remarks
3. Matters Arising
4. HOD'S Report
 - a) Partnering with Local Stakeholders in Beautification Works
 - b) Grievances Redress Mechanism Framework
 - c) Gender Participation and Inclusion Framework
5. A.O.B
6. Adjournment.

Item	Description	Action
	<u>Preliminaries</u> The Convener of the Committee, Rosemary Ngigi called the meeting to order at 10.08 am. A word of prayer was led by Walter Ojwang.	
Min 1/23/05/24	<u>Opening and Welcome Remarks</u> The Chairperson welcomed the members to the meeting and reminded them of the noble work ahead as a Committee that link the services of the Municipality to the community. She introduced the agenda of the meeting which was proposed by Anne Ndung'u and seconded by Charles Kabuga, and adopted as presented.	

Min 2/23/05/24	<p><u>Reading and Confirmation of the Previous Minutes</u></p> <p>The Manager took the Committee through the meeting minutes of March, 26th 2024. The minutes were confirmed to be true recordings of the day's deliberations and were proposed by Anne Ndung'u and seconded by Charles Kabuga</p>	
Min 2/23/05/24	<p><u>Matters Arising</u></p> <p>There were no matters arising</p>	
Min 3/23/05/24	<p><u>Departmental Reports</u></p> <p>a) Grievances Redress Mechanism Framework The Social Development Officer informed the Committee that the department in collaboration with the Municipal Economist had prepared a road map to develop a framework for Grievance Redress Mechanism. She told the Committee that the framework had been necessitated by the requirement to have a formal process of receiving, assigning, resolving and communicating reported concerns and issues. The Officer informed the committee that the department would use the services of the internal staff and requested the Committee to consider facilitating the team to develop the framework</p> <p><u>Resolution</u> The Committee after deliberations resolved that the Framework be fast-tracked as they also noted that it was a requirement to access the funds from Kenay Urban Support Programme.</p> <p>b) Gender Participation and Inclusion Framework The Social Development Officer informed the Committee that to comply with various legislations and policies, it was prudent that the Municipality develop a framework to ensure gender inclusion in all Municipality programming and service provision. She informed the Committee that the Gender Participation and Inclusion Framework needed to explicitly provide for inclusion of women, girls, men and boys in the management of the affairs of the Municipality.</p> <p>The Officer requested the Board to approve a budget to facilitate the development of the framework, which she noted would be presented to the stakeholders during the upcoming public participation fora.</p> <p>Director Charles Kabuga noted that this framework is long overdue, as it would enable the Municipality properly integrate gender issues in all its development endeavours. Director Ann Ndung'u reiterated the centrality of the framework and urged the department to work with other stakeholders to fast-track development of the framework.</p>	<p>1. Municipal Manager</p> <p>2. Social Development Officer</p>

	<p><u>Resolution</u></p> <p>The Committee resolved that the department develop the Gender Inclusion and Participation Framework to be presented during the next committee meeting for recommendation and tabling before the full board for adoption and approval.</p>	
Min 4/23/05/24	<p><u>Any Other Business</u></p> <ol style="list-style-type: none"> 1. The Chairperson urged the technical officers to fast-track the development of the policy documents and ensure that the documents meet the test of what is expected. She tasked the Municipal Manager to ensure that the required resources are availed to the team so as to accomplish the tasks assigned. 2. Ann Ndung'u thanked the committee members for the fruitful deliberations. She informed the technical staff to seek even the inputs of the directors while developing the policy documents. 3. Charles Kabuga called on the technical staff to work two-fold if the requirement by Kenya Urban Support Programme to have policy documents was to be met. 4. The Municipality Economist promised the Committee to spearhead the formulation of a framework to enhance inclusion and participation of women in municipality affairs 5. The Municipal Manager promised to lead from the front to ensure that the policy documents are formulated and presented within the prescribed timelines.. He promised the Committee members that he would work with the office of the County Executive Committee Member to ensure that the required resources are availed. 	
Min 5/23/05/24	<p><u>Adjournment</u></p> <p>Having no other business, the meeting adjourned at 1:43 PM with a closing prayer by Walter Ojwang.</p> <p>Minutes Compiled by:</p> <p>Walter Ojwang _____</p> <p>Minutes Confirmed By:</p> <p>Manager _____ Date _____</p> <p>Chairperson _____ Date _____</p>	